



SHRUTI RAIYA

CHIEF OPERATING OFFICER

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A/202 Shatrunjay towers,
132' Ring Road, Satellite,
Ahmedabad- 380015.

EDUCATION

- Masters in Science (C.A. & I.T.) - 74%
- 2006, Gujarat University

LANGUAGES

- English
- Hindi
- Gujarati

PROFILE

Distinguished Chief Operating Officer with **17 years** of progressive leadership in delivery & project management, team development, and client service excellence. Skilled in improving operations, managing stakeholders, and achieving outcomes with strategic and innovative solutions. Known for blending analytical skills with empathetic leadership to foster a culture of innovation and excellence. Excels at mentoring diverse teams to meet and surpass goals efficiently. Demonstrated success in turning challenges into growth opportunities, ensuring lasting organizational success.

KEY STRENGTHS

- Leadership in People Management & Team Creation:** Expert in building, leading, and nurturing high-performance teams to achieve organizational goals.
- Exceptional Client Management:** Strong track record of managing Multi-National client relationships effectively, ensuring satisfaction and long-term partnership.
- Delivery Management Excellence:** Skilled in overseeing project deliverables from inception to completion, ensuring quality and timeliness.
- Turnaround Specialist:** Distinct capability to rescue projects on the verge of discontinuation, taking hands-on approaches to steer them back on track successfully with strategic decisions driven through vast experience
- Effective Communication:** Excellent communicator, able to effectively convey complex messages to diverse audiences.
- Adaptive to Business Scenarios:** Possesses the skills and flexibility to quickly adapt to various business scenarios and roles.
- Agile and Waterfall Proficiency with Training Expertise:** Proficient in Agile and Waterfall methodologies, adept at adapting strategies and empowering teams as an Agile Trainer for successful project execution.

ACHIEVEMENTS

- Excelled in roles beyond duties, showcasing adaptability.
- Awarded for collaboration at Azilen; frequently nominated for other honors.
- Managed critical projects over a decade, proving leadership in high-stakes environments.
- Elected as Head of Women IT wing at SNL Financials, demonstrating impactful leadership.

EXTRA CURRICULAR ACHIEVEMENTS

- **Versatility and Dedication**
Awarded "Super Mom 2018", beauty pageant competition, showcasing versatility, adaptability and dedication.
- **Demonstrated Soft skills and Event Management Excellence**
Managed national events for BAPS (NGO), showcasing organizational talent and cultural event hosting.
- **Precision and Discipline in Sports**
Earned 2 golds and 1 silver in rifle shooting, exemplifying discipline.
- **Cultural Engagement and Artistic Talent**
Consistently victorious in numerous garba dance competitions, highlighting cultural involvement and dance proficiency.

- **Cultural Competence:** Sensitive to diverse cultures, enhancing global team dynamics and client relations.
- **Ethical Leadership:** Committed to integrity and ethical practices in all aspects of business.
- **Technology Proficiency:** Forward-thinking in leveraging technology to enhance business operations.
- **Project Management Acumen:** Proficient in project management principles with experience leading Fixed Price and Time & Material projects, adept at handling diverse financial scenarios.
- **Project Sizing and Prioritization:** Proficient in assessing project scope and prioritizing tasks to align with strategic business objectives.
- **Commitment to Quality and Timeliness:** Known for delivering projects with a focus on quality and within stringent timelines.
- **Risk Management:** Proficient in identifying and mitigating risks to secure business stability.

INDUSTRY EXPERIENCE

- **MVP1 Ventures**
Chief Operating Officer
July 2020 - till date
- **Silver Touch Technologies Ltd**
Chief Delivery Officer
June 2019 - May 2020
- **Azilen Technologies**
Project Manager
Aug 2017 - May 2019
- **S&P Global (formerly: SNL Financials)**
Business Analyst (Agile Project manager and Scrum master)
Feb 2011 - Dec 2016
- **PROTON**
Lecturer
Jul 2009 - Feb 2011
- **Mahindra Satyam (formerly: Satyam Computer Services Ltd., Mumbai)**
Associate
Nov 2006 - May 2009